

# On Display! 2025 Improved Display and Security Grant

## 1. Welcome to this On Display! 2025 Improved Display and Security Grant application

Thank you for your interest in Museum Development South West's On Display! 2025 Improved display and Security Grants. These grants are made possible and supported using public funding by UK Government through Arts Council England. All guidance and information can be found [here](#). Please read the guidance before completing an application form. Please note - this grant scheme cannot fund conservation. Grant applications must be submitted by 12 Noon, Monday 19th May 2025.

If you have any questions about the fund or your proposed project please speak to your local Museum Development Officer. Alternatively please contact [museum.development@bristol.gov.uk](mailto:museum.development@bristol.gov.uk)

If you are experiencing any issues with this online application process or require alternative access arrangements please contact us on [museum.development@bristol.gov.uk](mailto:museum.development@bristol.gov.uk)

## 2. Your details

### 1. Please provide the following details:

Museum Name:

Address and Postcode:

Project contact name:

Project contact role:

Project contact email address:

### 2. Please enter the Local Authority (Top Tier) in which your museum (or main site) is based

- Bath and North East Somerset
- Bournemouth, Christchurch and Poole
- Bristol
- Cornwall
- Devon
- Dorset
- Gloucestershire
- Hampshire
- North Somerset
- Portsmouth
- Plymouth
- Southampton
- South Gloucestershire
- Somerset
- Swindon
- Torbay
- Wiltshire
- Isles of Scilly
- Isle of Wight

**Please provide your current Accreditation status**

Please note, you can find your number in the two lists on the Arts Council's website of Accredited Museums and Working Towards Accreditation here. [UK Museum Accreditation Scheme](#) | [Arts Council England](#)

Accredited (Full or Provisional)

Working Towards Accreditation

Please enter your Accreditation or, if Working Towards, your 'T' number

**Please confirm the Governance type of your museum organisation**

Independent e.g. Charity

Local Authority

University

**Please select from the following visitor size bands for the visitor figures to your museum in 2023/2024 (or most complete 12 month period)**

fewer than 10,000

10,000 - 19,999

20,000 to 49,999

50,000-99,999

over 100,000

**3. Please confirm that you have authority on behalf of the applicant organisation to submit this application and receive funds for the activity stated within the application.**

**Please provide the name and contact details of a senior manager, leader or trustee who endorses this application below.**

**You are also confirming that your planned activity will begin no earlier than Monday 9th June 2025 and will finish by Friday 13th February 2026.**

Yes

Please enter the name and contact of a senior manager, leader or trustee who endorses this application

**4. Has your museum previously had loans from a national or major museum? If 'Yes' please let us know when and the name of the lending museum.**

**5. Does your museum aim to have loans from national or major museums in the future? If 'Yes' please explain when and the name of the lending museum.**

### 3. Project information

#### 6. Which of the following best describes your project?

- A stand alone project
- Aligned activity with another funded project
- Match funding for a bigger project
- A pilot or seed project for informing a future bigger grant application

#### 7. Please provide a project title (Max 20 words)

#### 8. Please provide a project summary.

We will use this summary to share what your project is about with others. [Max 50 words]

## 4. Project information

Please tell us about your project in more detail and why it matters to your organisation.

**9. Objects** A. What will your project achieve and how will it improve the security, collection care and/or display of your collections? B. Why is this project needed and what evidence can you provide that it is an organisational priority? C. Why is it important to undertake this work now and what would happen if it didn't happen now? [Max 250 words] \*

**10. Audiences** D. Tell us about the external impact your new security, collection care or display will aim to have: what benefits will it bring to your audience(s) and /or communities (either now or in the future)? E. Tell us about the internal impact your project will aim to have: What difference will this project make to your organisation, staff and /or volunteers? F. How will you know the project has been successful and what evaluation will you undertake? [Max 250 words] \*

**11. Delivery** G. What services / products / materials / equipment / content development\* are required for the project? H. Who will you work with to develop and deliver the project? [Max 250 words] \*

**12. How will your project contribute to the environmental agenda, either by raising awareness and appreciation or through finding opportunities to reduce the carbon footprint of the funded activity?**

**You might consider how to minimise travel/ transport emissions. Are you able to source supplies locally? How can your project minimise waste? Does your object(s) provide an opportunity to highlight the importance of valuing and protecting nature, changes in the local landscape or the impacts of climate change?**

**13. Please re-read your application and check you have provided the following information:  
[Tick boxes]**

- Explained how the funded project will make improvements in the security, collection care and/or display of your collections.
- The impact your project will have on your organisation.
- How you will know whether your project has been successful





## 6. Workforce capacity and Security, Collection Care and / or Display Expertise

These questions help us understand your capacity as an organisation for undertaking your proposed project.

17. Is your museum volunteer-led (i.e. there are no, or very few, paid or contractual staff)?

Yes

No

18. Will volunteers be involved in the project?

Yes

No

19. How many volunteers do you estimate will be involved in the project? [Insert 0 if no volunteers will be involved] \*

20. Please estimate the total number of days this will involve [Value]. If volunteers will not be involved, please enter "0".

21. Will staff be involved?

Yes

No

22. Please estimate the total number of days this will involve [Value]. If staff will not be involved, please enter "0".

**23. What, if any, freelancers, consultants or external expertise do you need to support delivery of your project (including MDSW staff)? Have you identified who these would be and have you contacted them?**

**Please remember we require all grant holders to adhere to [Our Principles for Working with Freelancers](#).**

**[Max. 100 words]**

## 7. Project Grant Finance

**What is the amount of grant funding you are applying for from MD South West? (Please do not include any cash contribution in this value)**

**[Grants are available between £1,000 and up to £3,000. Please round to the nearest £10]**

**24. Are you contributing an additional cash contribution towards the cost of this project?**

**We encourage organisations to make a cash contribution (often referred to as match funding) to their project. By doing this, you help our grants to stretch further, allowing us to invest in more museums.**

Yes, we are making a cash contribution to this project.

No, we are not making a cash contribution to this project.

If you are making a cash contribution towards the cost of this project please state how much? Please also include the source of the cash match funding. [Please round to the nearest £10]

**25. If you answered 'no' to the above question please explain why it is not possible for your organisation to provide any cash contribution to your project.**

**26. Please confirm the total value of your project?**

**(The total amount of your grant request to MDSW plus the amount of your cash contribution together provides the total value of your project) Please do not include any in-kind contribution at this point.**

**[Please round to the nearest £10]**

**27. Are you providing any other in-kind support towards your project that involves no additional cash outlay? (In-kind support e.g. volunteer hours, venue, please see the grant guidance document for more information) \***

**[Max. 50 words]**

Yes

No

**28. What type of in-kind support are you providing to the project and what do you estimate to be the total value of in-kind support towards your project.**

## 8. Project Grant Budget

**29. Please provide a list of all the goods and services you will purchase for delivery of the project including those that will be purchased using your cash contribution (please state where costs are estimated). Please only include items that incur costs and payment. Please do not include costs for existing staff time or venues as these are considered match funding.**

**Please note: Grant holders will be required to submit evidence of expenditure such as invoices and receipts with their final grant claim form.**

- **VAT registered museums must EXCLUDE the value of VAT in the cost of items**
- **Non VAT registered museums must INCLUDE the value of VAT in the cost of items**

	Equipment / product / service	Cost	Estimated / actual
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="text"/>	<input type="text"/>	<input type="text"/>
9	<input type="text"/>	<input type="text"/>	<input type="text"/>
10	<input type="text"/>	<input type="text"/>	<input type="text"/>

**FINAL project budget checks - Don't forget to state if your items have an actual or estimated value. Double check the total value of your items must add up to the total value of your project (e.g. grant request + cash contribution). Please mention anything else you want us to know about your project budget here.**